



HAZARD ASSESSMENT FORM

Date: October 11, 2001	Location: Cheticamp (Town Wharf)	Harbour Authority: Denis AuCoin
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HAZARD ASSESSMENT SUMMARY

Identified Hazard	Priority	Required Action	Completed By	Date
Slips/Trips/Falls		<ul style="list-style-type: none"> • Keep all ropes close to capstan, do not allow them to run across the wharf. • Keep objects (ropes, pallets, hoses) off the wharf when not in use. Store in designated areas. • Maintain good housekeeping • Replace cracked, uneven, deteriorating wharf decks • Develop an inspection program for ensuring wharf decks are level (no tripping/slipping/falling hazards) 		
Falling from Wharf/Risk of Drowning/Strike against Objects		<ul style="list-style-type: none"> • Maintain capstan in good condition • Replace missing and deteriorating capston • Mount life rings on wharves and floating docks • Indicate safe zone (yellow lines on deck to indicate 6.0” zone) • Ensure ladders are installed, maintained and clear of all obstructions at all times. 		
<u>Hoist Operation</u> Falling from Wharf/Risk of Drowning/Strike Against Objects/Damage to Boats/ Personal Injury		<ul style="list-style-type: none"> • Adhere to the safe load limit posted on the hoist • Develop inspection program for controls, cables, hooks, guards, clearance, etc • Only competent personnel operate and inspect the hoist • Post sign at hoist indicating “Qualified Personnel Only” • Install guardrails around hoist to prevent persons from falling in water when operating the hoist • Never operate the hoist in heavy wind or rain, or other hazardous 		



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		<p>weather conditions.</p> <ul style="list-style-type: none"> • Never hoist over people. • Never leave a load suspended • Cover all operating/moving parts with guards • Develop lockout/tagout procedure for defective hoists • Develop a safe work practice for “Hoist Operation” 		
Fire & Explosion		<ul style="list-style-type: none"> • Post emergency contact numbers in a highly visible area • Build a barrier around the fuel station/pump to prevent it from being struck by a motor vehicle. • Post “No Smoking/No Welding/No Burning/No Cutting” signs at fuel tanks and pumping station • Post the appropriate fire extinguisher at fueling station • Develop an inspection program to ensure all fire extinguishers and other fire protection equipment is available and in good condition. 		
<p><u>Severe Weather Conditions</u> (Wind, Rain, Ice, Snow) Damage to Boats, Wharf, Property/Personal Injury/ Risk of Drowning</p>		<ul style="list-style-type: none"> • Build windbreaks • Close the wharf from public use • Create a policy for not working alone under these conditions • PFD required when working on the wharf under these conditions 		
Property Damage/ Personal Injury		<ul style="list-style-type: none"> • Signage to indicate “No Admittance” or “Authorized Personnel Only” in areas where public is prohibited 		
Stuck by Moving Motor Vehicles		<ul style="list-style-type: none"> • Post speed limits on all roadways leading to wharf 		
<p><u>Construction, Maintenance, Repair Work, Heavy Equipment Operation</u> Slips/Trips/Falls/ Risk of Drowning/Personal Injury</p>		<ul style="list-style-type: none"> • Barricade all areas where there is construction, maintenance and repair activity. • Use caution around overhead wires/cables • Ensure only competent operators run the heavy equipment • Ensure heavy equipment has back up alarms • Ensure mirrors, side glass, windshields, etc are in good condition 		



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		<ul style="list-style-type: none"> • Ensure all people in construction area wear safety vests 		
<u>Welding/Cutting/Burning</u> Damage to eyes/Electrical Shock/Burns/ Fire & Explosion/Fumes & Gases		<ul style="list-style-type: none"> • Ensure welders wear appropriate PPE • Develop and follow safe work practice for “Welding, Cutting and Burning” • Ensure a fire extinguisher easily accessible • Designate specific areas for these tasks 		
<u>Transferring of Waste Oil</u> Fire/Spills		<ul style="list-style-type: none"> • Develop proper procedures for transferring waste oil • Keep an MSDS for petroleum products onsite • Ensure contractors removing the waste oil have the appropriate training (Transportation of Dangerous Goods) • Conduct inspections of the contractors to ensure proper procedures are being adhered to. • Post “No Ignition Sources” at the waste oil tank • Keep all combustible materials a safe distance away from waste oil tank 		
Electrical Contact		<ul style="list-style-type: none"> • Maintain clear height from overhead power and telephone lines • Keep overhead lines away from fuel tanks • Keep all electrical outlets covered 		
Emergency Situation		<ul style="list-style-type: none"> • Post all emergency contact numbers in a highly visible area (Fire, Oil Spill, Coast Guard, Environment, 911, etc) • Install a phone at the wharf to communicate to emergency personnel 		
Other Hazards/Considerations:				
Completed By: Jocelyne Clarke – FLS Paul Pace - FLS			Date: October 10, 2001	
Reviewed By:			Date:	



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