THE HARBOUR AUTHORITY

Inspection Form

Date: _____ Inspectors: _____ _____

Location: _____ _____ _____

Items to Watch For:

- ❑ Buildings, structures, floors, stairs
- ❑ Forklifts
- ❑ Work surfaces
- ❑ Fire extinguishers
- ❑ Fire hazards
- ❑ Lighting
- ❑ Electrical cords
- ❑ Exits and alarms
- ❑ Main road conditions
- ❑ Safety training certification
- ❑ Look-off area
- ❑ Falling debris
- ❑ Ventilation
- ❑ Pedestrians
- ❑ Flammable liquid, gas
- ❑ Safe work procedures
- ❑ Container labeling
- ❑ Ladders
- ❑ Fueling area
- ❑ Hazardous material storage
- ❑ Portable boat launch
- ❑ PPE
- ❑ Housekeeping
- ❑ Hand and power tools
- ❑ Storage facilities
- ❑ Smoking
- ❑ Signage and labels
- ❑ Hoist
- ❑ Wharf area
- ❑ Material loading and off-loading
- ❑ Lifting techniques
- ❑ Unsafe Acts
- ❑ First aid kits and supplies
- ❑ Sanitation
- ❑ Vehicles
- ❑ Traffic control

Priority 1 – Immediate 2 – Short Term 3 – Long

Item #	Observation	Unsafe Act/Condition	Corrective Action	Responsibility	Action Date